

Sample Equipment Policy

Ownership

- The manufacturer retains 100% ownership of all sample equipment provided to representatives.
- Representatives are strictly prohibited from selling or transferring sample equipment to any other party without written consent by Medthera. Resale of samples will be determined on a case-by-case basis.
- If the equipment is lost, stolen, or damaged due to negligence, the representative will be held liable for the replacement cost.
- Additionally, all representatives must maintain professional liability insurance or a certificate of liability.

Condition and Maintenance

- Representatives are responsible for ensuring that the product remains in working order throughout the duration of its use.
- Any damage that occurs outside of normal wear and tear will be the financial responsibility of the representative.
- Representatives must verify that the sample is in proper working condition and be able to document its status, when requested.
- They are also responsible for all cleaning and decontamination of the equipment and must adhere to specific requirements regarding these tasks.

Regulatory Compliance

- Representatives must comply with all facility policies and procedures pertaining to the use of sample or demonstration equipment.
- Consideration must be given to whether the product requires inspection by the facility's biomedical department prior to patient use.
- All sample equipment must be properly labeled, including the serial number, unique device identifiers (UDI#), and clear designation that the item is for sample use only and not for resale.

Sample Tracking

- Representatives are required to provide a monthly report that details the location, serial number, and demonstration status of all units in their possession.
- This reporting should be completed online through a designated web portal.

Prohibited Activities

- Representatives are not permitted to perform unauthorized modifications, reverse-engineering, or lend equipment to third parties without prior written consent from the manufacturer.
- The use of non-approved marketing materials or making clinical claims beyond those documented by the manufacturer is strictly prohibited.

Shipping and Logistics

- Medthera will cover the shipping costs for sending equipment to representatives and for return shipping.
- Representatives must use the original packing materials and shipping containers for return shipments. If a new shipping container or materials are required, Medthera will provide and ship it, but the representative will be responsible for any associated costs.

Medthera, Inc.		Representative Name	
By		By	
Title		Title	
Date	/ /20	Date	/ /20
Sample S/N		Sample S/N	